



Volunteer Ambulance Officers Association of Tasmania Incorporated

ABN 49 452 275 349

www.tasmanianambulancevolunteers.asn.au

*Our Vision: Improved representation and support of Volunteer Ambulance Officers in
Tasmania, to maximise patient care outcomes*

VAOAT BOARD POSITION DESCRIPTION

BOARD MEMBER

A Board member is appointed for a fixed term from one Annual General Meeting (AGM) until the next. A Board member may continue to nominate themselves for the same or other positions on the Board prior to each AGM.

The person holding this position must:

- Be a current financial member of the VAOAT
- Abide by the VAOAT Constitution and role obligations as identified in the VAOAT Constitution
- Abide by the Code of Conduct
- Regularly check for emails from the VAOAT Board members (minimum weekly) and respond where requested
- Advise the VAOAT Executive if absent for more than two weeks.

Responsibilities related to Meetings and sub-committees

- Attend Board Meetings
- Attend General and Special Meetings
- Be proactive in assisting, and willing to undertake projects of the VAOAT as required, including convening sub-committee meetings

Responsibilities related to VAOAT members

- Liaise with members, and represent the policies and interests of the VAOAT

Financial Delegation

- This position does not have a financial delegation assigned
- This position is not a bank signatory except where the Board appoints a specific Board member to hold such delegation.

This Position Description was approved at the Board Meeting held on 27 March 2021 and must be read in conjunction with the obligations, requirements under the Constitution.

Signed:

President

Secretary

VAOAT Cares... communication, advocacy, representation and support