

MINUTES of ANNUAL GENERAL MEETING, held at Camp Clayton, Ulverstone, on Sunday 9th December 2012

Welcome by President, Pam Fanning

PRESENT

Jacynta O'Rourke, Patrick Taylor, Lynette Neale, Michelle Blair, Tony Johnston, Wayne Doran, Heather Cashion, Leia Adams, Pamela Whatley, Jane Green, Nola Cooke, Vivienne Holloway, Karen Lester, Stavroula Jacka, Mel West, Lorraine Kaine, Laura Leworthy, Deb van Velzen, Pam Fanning, Toni King, Patrick (Jack) Spinks, Lynne Graham, Robyn Kavanagh, Beth Hart, Keitha Munro, Alex McLean, Margaret Chilcott, Rae Hodgson, Perry Bondfield-Beattie, Jack Van Tatenhove, Mary Levett, Robert Allen, Sue George, Margaret Preece, Colin Preece, Trish Hodgetts, Vanessa Cole, Peter Smith, Julie Smith, Margie Mackenzie, Tina Coulson, Colin Spink, Helen Jenkinson, Stephanie Hull, Pat Snell, Carolyn Timms, Kirsty Yates, Leith McHarry, Bess Swinton, Sally Brooks, Margaret Bricknell, Narelle Lockwood, Phil Dickinson, Eleanor Gwilliam, Tony Smart, Lesley Green, Cheryl Wilson, Steven Thompson, Marg Dennis.
Dominic Morgan, Kevin Bate, Tina Ivanov, Steve Moore, Les Bain,
David Godfrey-Smith, Steve Hickie.

APOLOGIES

Dianne Coon, Collette Harrold, Vern Richardson

MINUTES OF ANNUAL GENERAL MEETING held at
Memorial Hall, Queenstown, on Sunday 20th November 2011

Moved: Wayne Doran: That these minutes are a true and accurate record of the meeting.

Seconded: Jack van Tatenhove **Carried**

PRESIDENT'S REPORT

President, Pam Fanning.

A very busy year !

Assisted AT when reviewing, rewriting and updating Policies pertinent to VAOs

The Board is an integral Part of the consultation process with AT

2 items caused most angst among the membership

FINANCIAL POLICY: A requirement of Treasury to safeguard "public money" and protect VAOs and Units from legal problems that could potentially arise from money handling. We sent a comprehensive response taking on board ALL your comments plus many more. The policy is still in Draft and more time is given for consultation

SOLO OFFICERS - VAO Level 1 solo - to life threatening events. Major change as Level 1 volunteers have always been subject to DIRECT Supervision. We

argued against a blanket change and for the OPT IN Policy that eventuated.

OPT IN Procedure:

L1 Volunteers, who believe they have the experience and capability to respond solo need to formally "Opt In" via Vgate stating that they agree to being sent solo (with concurrent backup dispatched) when they are the closest officer available (see VAO Online Manual). This alleviates the situation of a beginner or VAO L1 who does not feel confident to respond, from being sent.

Volunteer Recruitment Vehicle: Board gained ongoing sponsorship for and supported the Volunteer Recruitment Vehicle

VAOAT Policies updated/delivered:

- 1) Gathering Policy including non-attendance protocol
- 2) Updated Board Member position descriptions
- 3) Formalised information package & talk at ESWs

Gatherings

Successful Queenstown Gathering Nov 2011

Excellent Camp Clayton Dec 2012

Forward planning for Nubeena Gathering 2013

CAA Conference, Board assisted in Registrations, Time keeping & Roving Mike, many positive comments received from delegates

Membership Drive – Membership Survey & online survey 2013

Leadership: 2 Board Members successful in attaining Leadership Training Facilitator Qualification. Well done, Cheryl Wilson & Pat Taylor

President thanked all volunteers for the amazing work they do

TREASURER'S REPORT

Moved Pat: That the Auditors Report and audited accounts for the financial year to 30 September 2012 be received. These reports will be posted on the VAOAT Inc website. **Seconded** Cheryl. **Carried.**

Balances of accounts in Nov. 2012:	Term Deposit Account:	\$31,097.22
	Visa Card standing balance:	\$1,500.00
	Account:	\$42,830.01

Appointment of Auditor: The Treasurer **nominated Stuart Lenthall** of The Tax Counters as auditor. **Seconded** Carol Merriman

ELECTION OF OFFICE BEARERS.

All positions were declared vacant. Chairperson Pam Fanning stood down and handed the chair to David Godfrey-Smith of Ambulance Tasmania.

Diane Coon is absent as the Public Officer, so Wayne Doran acting as Public Officer. David Godfrey-Smith is electioneer.

Asked for hands up for positions on the Board before the meeting so as not to discourage now, and have a list of those who have already indicated an interest.

First elect members of the Executive

On behalf of AT, David Godfrey-Smith thanked the Board members for their work on behalf of members during the year, and noted that this was done in addition to all other volunteering duties.

David informed the meeting that nominations were called for in writing/direct email to members and posted on our website. At the date of the close of nominations, the following nominations were received:

Executive

President: One nomination received that of Pam Fanning. Therefore **Pam Fanning** was duly elected President.

Vice President Constitution allows for one but two nominated. To support succession planning there be two. Moved Jack, sec Wayne. Carried.

Two nominations received that of Cheryl Wilson and Pat Taylor. Therefore **Cheryl Wilson and Pat Taylor** were duly elected Vice Presidents.

Secretary - One nomination received that of Dianne Coon. Therefore **Dianne Coon** was duly elected Secretary.

Treasurer - One nomination received that of Lesley Green. Therefore **Lesley Green** was duly elected Treasurer.

Public Officer - **Diane Coon** remains Pub Officer

Committee Members – **8 positions.** 9 nominations received but constitution allows for 8. Normally ballot, but unless there were any objections from the floor, it was proposed to accept that 2 of the nine nomination have offered to stand as ex officio, and participate at discussions, but don't get to vote. Since at the VAOAT Board meetings, most things done by consensus, thus in reality there is no precedent yet. This process will provide an easy way to solve this, and accept new Board members. Proposed to have Margaret

Dennis and Keitha Munro, as ex officio until the constitution can be amended to have 9 members on the Board.

The nominations received were:

Margaret Dennis – ex officio

Wayne Doran

George Hudson

Keitha Munro – ex officio

Jack van Tatenhove

Deborah van Velzen

Patrick Taylor

Damien Almond

Leith McHarry

Vern Richardson

Jack Spinks – noted that he is standing down for one year; thanks and appreciation.

All were declared duly elected.

Pam Fanning resumed the Chair. We now have got new blood and old blood and to have people moving through the board.

Pam sought the meeting's approval to re-appoint the following roles

Public Officer – Dianne Coon

Publicity/Media officer – Dianne Coon

Amalgamate committees, fleet and equipment Advisory Group. Senior Managers and clinicians, and at this stage AT has George De Grassi as a volunteer representative.

Auditor – appointment Stuart Lenthall – for 2012-2013.

End of Annual General Meeting 9:40am.

General Meeting

Pam - Membership survey, prizes awarded immediately after morning tea. This is to help pilot the survey for the broader group of VAOs and to inform amendments for an online survey to make sure we are asking the right questions of all VAOs.

Meeting closed 9:45.

Next meeting November 24th, 2013 at the Nubeena Gathering.